



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.

BUDGET COMMITTEE OPERATING RULES

Revised February 23, 2023

"The MISSION of this committee is to be responsible for making recommendations to the Board for all budgetary and financial matters of the WHNC."

The Chair(s) of the Budget Committee are:

Co-Chair Carolyn Greenwood Co-Chair Saif Mogri

Additional officer(s) appointed by the Chair(s):

Secretary Brad Vanderhoof

Members of this committee shall be appointed by (agreement of) the Chair(s).

This committee consists of **13** members:

| | | | |
|--------------------|-----------------|-------------------|---------------|
| Aida Abkarians | Bob Brostoff | Dan Brin | Faye Barta |
| Carolyn Greenwood | Bonnie Klea | Saif Mogri | Steve Randall |
| Charlene Rothstein | Anthony Scearce | Myrl Schreiberman | Joan Trent |
| Brad Vanderhoof | | | |

All meetings, discussions, and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.

This committee shall abide by the WHNC Code of Civility. This code shall apply to all committee members, whether they are members of the WHNC Board or not.

These rules may be amended at any regular meeting of the Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda.

1. WHNC Board members and WHNC stakeholders are eligible to serve on this committee.
2. Voting rights shall be accorded to committee members only.
3. For this committee "serving actively" is defined as:
 1. attending regular committee meetings
 2. participating in and contribution to discussions
 3. accepting tasks or assignments to support committee objectives
4. The writing and posting of agendas shall be the responsibility of the Co-Chairs.
5. The taking and posting of minutes shall be the responsibility of the Secretary.
6. Committee members must not miss more than four (4) meetings in a 12-month period or they may be removed from the committee.
7. Committee members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board.
8. Committee members including officers shall not make any representations to or requests of the Board or any other agency, on behalf of the Committee, without approval from the Committee.
9. The parliamentary process is to be governed by "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century."
10. This committee will meet on the 4th Tuesday of the month at 6:30 PM unless rescheduled.